

Welcome New College Student!

How to Claim Your San Jacinto College SOS Student Account

San Jacinto College's **Secure Online System** is where you can access your personal student account information (Schedule, Grades, SJC Alerts, etc.) and gain access to a variety of SJC systems: including Blackboard, and student email.

Before you can begin using SOS, you must "Claim your Account". This is a process that you will perform only once in order to activate secure access to San Jacinto College computer system. You will be asked to:

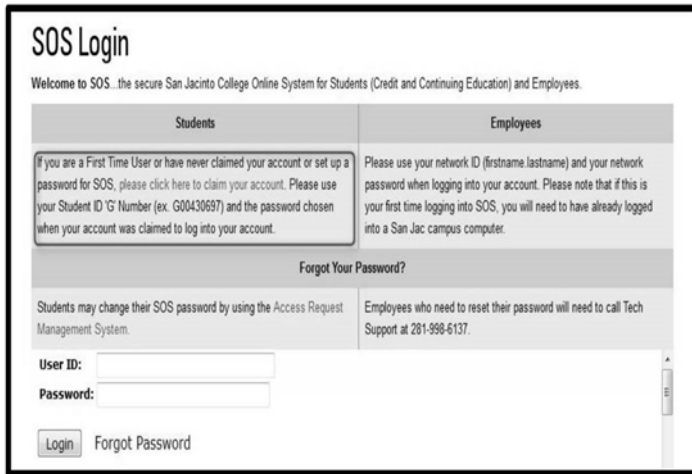
- Validate your identity by providing your SJC Student GID#
- Read and agree to use the College Computer Usage Policy
- Set up account security questions for self-service account management
- Create a new account password



STEP 1 – Navigate to the SOS login page

- To claim your account, go to the SJC SOS login page (www.sanjac.edu/soslogin)

You will be able to "Claim Your Account" as soon you have received your Student GID# which can be found on your SJC Student Acceptance Letter.



STEP 2 - Claim your SOS Account

- Click on the "[click here to claim your account](#)" link from the webpage.

Answer the following questions to claim your account:

First Name: *

Last Name: *

Home Zip Code: *

Birth Date mm/dd/yyyy: *

User Agreement
Computer Usage Policy

certify that I have read the policy on computer privileges and responsibilities and I agree to abide by this policy.

STEP 3 – Enter Your Personal Information

- Once you have entered the account management site, **input your information** in the following fields:
 - ✓ First Name
 - ✓ Last Name
 - ✓ Home Zip Code
 - ✓ Birth Date (mm/dd/yyyy) and,
 - ✓ Check the box to indicate that you have read and agree to the Computer Usage Policy.
- Click **Next**.

Update Your Password

Student Password Policy

- The new password must be at least 8 characters
- The new password must contain at least 1 number (e.g. 1, 2, 3, 4)
- The new password must contain at least 1 special character (e.g. @, !, =, #)

New Password

Verify Password

Next

STEP 4 – Set up Your Password

- Enter a Password for your SOS account following the instructions on the screen. Once entered, click **Next**.
 - Passwords must be at least 8 characters long, contain at least 1 number, and at least 1 special character.

Password Change Complete

Your password was successfully changed. Please do NOT click your browser's back button.

Please retain your username for future use: **G00xxxxxx**

You must answer all questions marked as required.
 You must answer at least 1 pre-defined Questions
 You must answer at least 1 user defined Questions

Pre-Defined Questions

What was your dream job as a child

Enter your answer

User Defined Questions

Enter a question

Enter your answer

Add Optional User Defined Question

Next

STEP 5 – Set up the Security Questions

- On the next page, you will receive confirmation that your password has been changed. In addition, note the provided **GID# (username)** for future use.

Now you will need to select security questions. The questions will be used in the future to confirm your identity should you ever forget your SOS password. Your selections should be easy for you to remember and kept private.

- Enter an answer in the **Pre-Defined Questions** fields.
 - (optional) If you would like to add additional security questions, click on **Add Optional User Defined Question**.
- Once finished, click **Next**.

Complete

Your challenge questions were successfully updated.

Please retain your username for future use: **G00xxxxxx**

[Click Here to Login to SOS \(San Jacinto College Online System\)](#)

[Click Here to return to the SanJac Homepage](#)

Powered by Identity Automation

STEP 6 – Successfully Claim Your Account

- You will receive a message stating **Your challenge questions were successfully updated**.
- You may now close your browser or click on any of the two links provided on this page.

At this point, your account has successfully been claimed. You should now be able to login to SOS!

That's it! You have now claimed your account and can now login to SOS with your new password. Make sure you remember your GID# and password and do not share them with anyone.

Who should I call if I have additional account claiming questions? If you have problems claiming your account, you should call Tech Support at 281-998-6137 or TechSupport@sjcd.edu for assistance.